

Plagiarism

Policy statement Plagiarism in the College's context is defined as follows:

- Copying the work of another student
- Collaborating with another student on a piece of work, such as coursework/non-examined assessment where collaboration is unauthorised
- Copying from a source without attributing the work to the author of that source
- Downloading information directly from the internet and passing it off as one's own

The College will not accept for assessment, any work where there is evidence of plagiarism.

Plagiarised work submitted for assessment

- where that assessment does not form part of an examination qualification, will be returned to the student and the student will be required to complete an original piece of work and/or cite references depending on the nature of the plagiarism.

Cases of plagiarised work submitted for assessment

- where that assessment does form part of an examination qualification, will be dealt with according to the relevant examination board's regulations.

A student caught copying the work of another student in a public examination will be dealt with according to the relevant examination board's regulations.

It is the College's professional duty to report to the relevant awarding body any evidence of plagiarism in a public examination or in work to be submitted for assessment, where that assessment forms part of an examination qualification.

Communication of College policy to students and parents

Students - At the start of a course leading to a public examination qualification the teacher will explain to students the following:

- College's plagiarism and malpractice policies
- Consequences of submitting plagiarised work for assessment, where that assessment forms part of a public examination qualification

The teacher will remind students of the policy at appropriate times during the course and will give students guidance, as and where appropriate, on citing references to authors.

Parents - The College's policy appears on the College website