

## Appeals and Autumn exams

If you decide to appeal your grade, the process is outlined below. Full details of this year's appeals procedure is detailed in our Appeals Policy which is located in the exams section of the College website <https://s6f.org.uk/exams/>

There are 3 stages of appeals this year, and they follow a linear process so stage 1 appeals must be completed before moving on to stage 2, and the first 2 stages must be completed before stage 3 can be actioned.

### **Stage 1- Centre review**

This is requested if a student believes the College

- failed to follow its procedures properly or consistently in arriving at that result or
- made an administrative error in relation to the result

### **Stage 2 – Appeals to Awarding Organisations**

This can only be processed once level 1 is completed, it can be requested by any student, who considers

- that there has been a procedural error,
- an administrative error or
- that their grade reflects an unreasonable exercise of academic judgement (either because of the way that the grade has been determined and/or the selection of the evidence

### **Stage 3 – Appeals to EPRS**

Students who remain concerned that their grade is incorrect may be able to apply for a procedural review to the Exam Procedures Review Service (EPRS) from the relevant regulator.

**Key dates for the appeals process are detailed overleaf.**

Students who remain dissatisfied with their grade may chose to sit the exams in October and November 2021.

Details of examination dates are displayed on the exams notice board and in the exams section of the College website. Students wishing to sit these exams must complete an exam entry (autumn series) form (available from the Exams Office, or online in the exams section of the College website) and return it by 4pm 3 September 2021. Forms can be returned in person or by emailing [exams@s6f.org.uk](mailto:exams@s6f.org.uk) .

**If students are appealing a result, they must still adhere to this deadline if they may want to sit these exams. Any exam entries can be withdrawn following any appeal outcome.**

### **Key Dates for priority appeals\***

10 August to midday 16 August 2021	Window for students to request a centre review
10 August to 20 August 2021	Centres conduct centre reviews
10 August to 23 August 2021	Centres submit appeals to awarding organisations

*\* A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e. the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result.*

### **Key dates for non-priority appeals**

From result day to midday 3 September 2021	Window for students to request a centre review
From result day to 10 September 2021	Centres conduct centre reviews
From result day to 17 September 2021	Centres submit appeals to awarding organisations

Publication of Level 3 results – 10 August 2021

Publication of level 2 results – 12 August 2021

Results for both level 2 and level 3, results may be collected from College from 8.00 am and they will be visible on the student portal from 8.00 am. This may need to change, following any updated Government Guidance and if this is the case students will be advised of the new arrangements on the College website.

### **Applications to sit the Autumn exams**

From results day to 4pm 3 September 2021